



# *Library Services*



## *Copiers*

The OSU-Oklahoma City Library has two copiers for student use. Copies are 5¢ per page for 8 ½ x 11 or 8 ½ x 14. The copiers will accept nickels, dimes, quarters or one dollar bills. Color copies may be done by the staff for 75¢ per page.

## *Interlibrary Loan*

For books and journal articles that cannot be found in the OSU-Oklahoma City Library, we have Interlibrary Loan. There is usually no charge for books; journal articles are 5¢ per page.

## *Copy & Supply Center*

Located near the Library Network, the Copy & Supply Center has a stapler, pencil sharpener, paper clips, pencils, scratch paper, tape a holepunch.

A second table with a stapler, pencil sharpener, paper cutter, etc. is located by the photo copier at the west end of the Library.

## *Free Printing*

There is no charge for printing from the Library Network computers. There are two laser printers in the Copy & Supply Center that all Network printing goes to. There is a separate printer for the computers by the main Library entrance and the DE Streaming Video computers. Printing problems will be handled at the Circulation Desk.

*Sorry, we do not have computers for typing papers or resumes in the Library. Please go to 'The Learning Center' on the 2<sup>nd</sup> floor of the Learning Resource Center or the Computer Lab in Room 201 of the Business Technologies building.*

## *Color Laser Printing*

You may have Color Laser printing done by the staff for 75¢ per page. Take the web address you want to print from to the Circulation Desk and allow a few minutes for each request.

## *Transparencies*

Black & white transparencies are available for \$1.00 per page. Ask at the Circulation Desk for more information. Color transparencies are \$1.50 per page. Take the web address you want to print from to the Circulation Desk and allow a few minutes for each request.

## *Optilec*

An Optilec Viewer is available for persons who are visually challenged. It allows text or pictures to be enlarged and/or color enhanced. Ask at the Circulation Desk for assistance or instruction.

## *OK Share Card*

An OK Share Card may be obtained at the Circulation Desk. You must be a currently enrolled student at THIS university. This card will enable you to go to 40 other universities throughout Oklahoma and use their libraries. For more information, ask at the Circulation Desk.

## *Reference Assistance*

## *Internet Access*

## *TV/VCR/DVD Viewing Equipment*

## *Hold Requests on Books*

## *Phone Renewal of Books (405-945-3251)*

## *6 Group Study Rooms*