

# OSU-OKC INTERLIBRARY LOAN REQUEST FORM

\* indicates required field --- ONE request per page

\*NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
(last) (first)

\*STATUS: Student: \_\_\_\_\_ Faculty/Staff: \_\_\_\_\_ Dept. & Ext. #: \_\_\_\_\_  
(check one)

Mailing Address: \_\_\_\_\_  
(street) (city, state) (zip)

\*Phone (required): \_\_\_\_\_ \*Patron CWID: \_\_\_\_\_

email (if preferred): \_\_\_\_\_

Please note: It may take approximately one to four weeks for this material to arrive.  
When a requested book or article has arrived on loan, you will be notified that it is ready to be picked up.

Material is not needed after the following date (optional): \_\_\_\_\_

\*IMPORTANT: Please note where you found the information for your request.  
(EBSCOhost, ProQuest, Readers Guide, etc.)



**This is a request for the LOAN of a BOOK**

Author(s): \_\_\_\_\_

Title: \_\_\_\_\_

Edition: \_\_\_\_\_ Place of Publication: \_\_\_\_\_ Publisher: \_\_\_\_\_

Publication Date: \_\_\_\_\_ Series: \_\_\_\_\_



**OR**

**This is a request for the LOAN of a VHS/DVD**

Title: \_\_\_\_\_

Author(s): \_\_\_\_\_

Publication: \_\_\_\_\_

Release Date: \_\_\_\_\_ Series: \_\_\_\_\_



**OR**

**This is a request for a PHOTOCOPY of an article, table of contents, etc.**

Title of journal, newspaper, conference proceedings, etc: \_\_\_\_\_

ISSN: \_\_\_\_\_

Author(s) of article (Last name(s) first): \_\_\_\_\_

Title of article: \_\_\_\_\_

Volume: \_\_\_\_\_ Number: \_\_\_\_\_ Date: \_\_\_\_\_ Page(s): \_\_\_\_\_

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