

Application for Graduation



Office of Registrar Services/Graduation
900 N. Portland Ave • Oklahoma City, OK 73107
405.945.3360 • 405.945.3277 (Fax)
graduation@osuokc.edu • www.osuokc.edu

Instructions: Please fill out form completely and legibly. Form should be completed and returned to the Registrar Services office. Students may scan and email the form to: graduation@osuokc.edu, fax it to: 405-945-3277, mail it to: Registrar Services, 900 N. Portland Ave, Oklahoma City, OK 73107, or drop it off in person at the Admissions/Registrar Services Counter, Student Center 1st floor.

Application deadline: Fall – December 1, Spring – May 1, Summer – July 15.

Students who graduate in the previous fall, current spring, or following summer are invited to participate in the Commencement Ceremony held in May. **Deadline for name to be printed in the Commencement Program is March 31.** Students whose graduation applications are received after March 31 may participate in, and have their names read at the Commencement Ceremony.

Student Information: Print your name EXACTLY as you want it to appear on your diploma

First **Middle** **Last**

Student ID number or (last 4 of SSN) **Phone Number** **Email address*** (preferably non-okstate.edu email)
*we will contact you with any questions at this email

Address: Enter the address you would like your diploma mailed to. PO Boxes are not recommended due to damage/folding that may occur due to size limitations of a P O Box. It is your responsibility to notify the Registrar's Office of address changes. Address updates should be emailed to graduation@osuokc.edu.

Street Address **City** **State** **Zip Code**

Degree Information:

Degree type: AAS AS BT Certificate **Degree program (major):** _____
What's my major? <http://www.osuokc.edu/academics/programs> AZ

Academic Division: Agriculture Liberal Arts (formerly Arts & Sciences) Business Administration
 Health Sciences Human Services STEM (formerly Science & Engineering)

Graduation Term: Fall 20 ____ Spring 20 ____ Summer 20 ____

Honors/Awards: PTK 4.0 GPA Honors Program Service Learning

Employment/Education Information:

Are you seeking or have you found employment in a field that relates to your degree from OSU-OKC? If Yes, who is your employer?
 Seeking Yes No - Employer: _____

Are you continuing your education towards a Bachelor's or higher degree? If Yes, what school are you planning to attend?
 Yes No - School: _____

Commencement Ceremony:

Do you plan to participate in the commencement ceremony? Yes No

If you need special accommodations at the Commencement Ceremony due to disability or other circumstances, please contact the Graduation Coordinator at 405-945-3238 for arrangements.

IMPORTANT: Diplomas will be mailed approximately 4-6 weeks following graduation. If you have a hold with OSU-OKC (ex: unpaid balance, loan exit interviews, etc.), your diploma will not be issued until the hold has been cleared by the appropriate office.

Please contact the Graduation Specialist with any questions: 405-945-3360 or graduation@osuokc.edu.

Student Signature **Date**