

Application for Graduation

Oklahoma State University – Oklahoma City
Office of Admissions / Registrar & Records
900 N. Portland Ave • Oklahoma City, OK 73107
405.945.3291 • 405.945.3277 (Fax)
records@osuokc.edu • www.osuokc.edu

Please fill out form completely and legibly. Form should be completed with student's department head/advisor and include an attached copy of student's Degree Audit with approval signatures.

Return completed audit to the Registrar Services office by the **application deadline: Fall – October 31, Spring – March 31, Summer – June 30.**

Student Information:

degree type: AAS AS BT Certificate

Name: Print EXACTLY as you want it to appear on your diploma

degree program (major): _____

first middle last

CWID/Student ID number phone number email address

I give OSU-OKC permission to contact me at this email address regarding graduation application questions/problems.

Address: Print EXACTLY the address you want your diploma mailed to:

street address city state zip

Date of graduation: Fall 20____ Spring 20____ Summer 20____

Are you planning to graduate with: Honors (4.0 GPA) PTK Honors program (min. 15 hours) Service learning

Do you have an CLEP or Advanced Standing credit to be applied?: Yes No

List all colleges you have attended: _____

Commencement Ceremony:

Do you plan to participate in the commencement ceremony? Yes No

Do you need special accommodation at commencement? Yes No
If yes, please contact the graduation coordinator at 405-945-3106 for arrangements.

Are you interested in becoming a member of the OSU-OKC Alumni Association? Yes No
If yes, we will send Alumni Association information to the email address listed above.

IMPORTANT: Commencement ceremony details will be available on the OSU-OKC website as they become available. Please check www.osuokc.edu/graduation often for information updates. OSU-OKC holds one Commencement ceremony in May and all Fall, Spring and Summer graduates are invited and encouraged to participate.

IMPORTANT: Diplomas will be mailed approximately 4-6 weeks following graduation. If you have any holds with OSU-OKC (ex: unpaid balance, loan exit interviews, etc.), your diploma will not be issued until the hold has been cleared by the appropriate office.

Department Head/Advisor Approval

- Degree Audit attached (SCT screen 681)
- Student is receiving more than one degree
- Substitution form attached

I have approved this student's degree requirements and recommend for graduation:

department head/advisor signature date