

Data Update / Change of Major Form



Office of Admissions / Registrar & Records
900 N. Portland Ave • Oklahoma City, OK 73107
405.945.3291 • 405.945.3277 (Fax)
records@osuokc.edu • www.osuokc.edu

Completed form must be submitted to the Records Office with appropriate documentation. Any name change must be accompanied by legal documentation (examples: marriage certificate, divorce decree, or other court documents). Please print legibly in dark ink.

CWID/Student ID: _____

Name as listed currently with OSU-OKC: _____
First Middle Last

Major as listed currently with OSU-OKC: _____

Please complete the information you wish to update:

Name: First Middle Last

Street Address City, State, ZIP

alternate email address* phone number

**I understand that my O-Key (okstate.edu) email address is the official method of communication for the OSU-OKC Admissions and Records offices. I understand that I must provide an alternate email address to OSU-OKC to receive PIN resets or email password resets.*

Major: _____ A.S. A.A.S. Certificate Non-degree seeking

Please check the following that apply (to ensure all records are updated):

- I am classified as an International Student
- I receive Veterans (VA) benefits
- I have applied for Graduation this term and want my diploma mailed to the above address (if not checked, it will be mailed to the address on your Graduation Application).
- I am a member of Project S.O.A.R.

Student Signature _____ Date _____

For Record's use only:

processed by: _____ date: _____ additional comments: _____
Please copy to (if applicable): _____ Graduation/Records _____ Veterans' Services _____ S.O.A.R. _____ International Admissions