

OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY

Oklahoma State University-Oklahoma City is a North Central Association accredited, state-assisted public college serving the technical education and training needs of Oklahoma. Located in the heart of Oklahoma City, at the crossroads of Interstate 44 and Interstate 40, this campus enrolls approximately 7,100 full- and part-time students each semester. OSU-Oklahoma City has grown from one building with fewer than 100 students in 1961 to a campus today of 110 acres, 13 modern buildings and 331 full-time faculty and staff.

Taking pride in its student-centered approach to collegiate education, OSU-Oklahoma City offers:

- a bachelor of technology degree program
- 35 associate in applied science degree programs with numerous areas of option,
- seven associate in science degree programs,
- a variety of certificate programs,
- developmental education courses, and
- business and industry training.

Curriculum is designed in response to current business and industry needs and with input from professionals who serve on advisory committees. All energies are directed toward one goal: blending academic and student support services to create a collegiate educational experience that addresses individual student goals and job-force needs.

The Oklahoma State University System

OSU-Oklahoma City is one of four branch campuses within the Oklahoma State University system. The other three campuses are OSU-Institute of Technology, OSU-Tulsa and the Center for Health Sciences, Tulsa. The main Oklahoma State University campus is located 80 miles northeast of Oklahoma City in Stillwater, Oklahoma. The chief executive officer of the Oklahoma City campus holds the title of president. Governing board of all five OSU campuses, as well as Langston University, Oklahoma State Panhandle University, Connors State University and Northeastern Oklahoma A&M College, is the Board of Regents for Oklahoma State University and the A&M Colleges.



The Philosophy

OSU-Oklahoma City operates in the belief that each person should be:

- treated with dignity and respect,
- afforded equal opportunity to acquire a complete educational experience,
- given an opportunity to discover and develop their special aptitudes and insights,
- provided an opportunity to equip themselves for a fulfilling life and responsible citizenship in a world characterized by change.

The Mission

Oklahoma State University – Oklahoma City develops and delivers collegiate level career and transfer educational programs, professional development and support services which prepare individuals to live and work in an increasingly technological and global community.

The Vision

Oklahoma State University – Oklahoma City will be the preeminent educational resource in Oklahoma City, enhancing people's lives by providing:

- Unique and exceptional programs to serve the community,
- Progressive, highest quality learning opportunities and,
- Outstanding support services.

The Function

- Maintain an open-door policy, which will provide access to higher education for all eligible individuals, treating all students fairly and equally and with no discrimination, regardless of social, economic or academic background.
- Provide learning opportunities for students to complete a bachelor of technology degree, an associate in applied science degree, an associate of science degree or a certificate program primarily in technical education.
- Prepare students for upper division academic study; when appropriate, participating in reciprocal and cooperative relationships with educational and various other types of institutions.
- Provide students the opportunity to acquire the knowledge and skills that will enable them to accomplish specified career or personal education goals.
- Provide a developmental studies program to enable students to be successful at the college level.
- Provide a complete student services program, including academic advisement, career planning and placement, enrollment management, counseling services, judicial programs and services, admissions and records, minority student programs and services, veteran services, student life, financial aid, assessment, student support services, job placement, Family Resource Center and wellness services.

- Conduct classes, workshops, seminars and conferences to accommodate the needs of local business, industry and community groups on a non-credit basis.
- Engage in a continual campus-wide program of assessment and improvement, including regular systematic review of program and funding sources, conduct long- and short-range planning, and provide and encourage faculty and staff development activities, to meet our stated goals and improve efficiency and effectiveness.

Institutional/Academic Effectiveness

Institutional and academic effectiveness efforts provide for a long-term commitment to institutional change through assuring effective, on-going institutional self-study processes. These efforts are an integral part of institutional decision making systems and the student learning and growth process. The purpose of the institutional/academic effectiveness effort on campus is to ensure that systems are in place that:

- determine effectiveness;
- are improvement oriented;
- maximize limited resources;
- provide meaningful and quality information for faculty, service providers, students and staff to assist in decision making; and
- provide an effective guide for planning.

Institutional/academic effectiveness is driven by a process of critical self-examination and is directly related to improving processes and services, the curriculum and the quality of teaching and learning within the institution. A process for determining institutional and academic effectiveness must be linked to the major functions of the mission of the institution.

OSU-Oklahoma City has developed a plan that calls for a continuous quality improvement process that engages faculty, staff and students in thinking about the purpose and mission of education and the OSU-Oklahoma City campus. Programs that assess and document student growth, learning and the associated processes are an integral part of this plan.

General Education Goals

Goal Statement:

The general education curriculum is designed to help students develop math, science and communication skills; gain a sense of social, ethical and cultural values; and appreciate the application of these values in a complex technological and global society.

Upon completion of the general education curriculum, students should be proficient in demonstrating the following competencies:

Goal #1: Critical Thinking

Critical thinking skills include, but are not limited to, the ability to comprehend complex ideas, data and concepts; to make inferences based on careful observation; to make judgments based on specific and appropriate criteria; to solve problems using specific processes and techniques; to recognize relationships among the arts, culture and society; to develop new ideas by synthesizing related and/or fragmented information; to apply knowledge and understanding to different contexts, situations and/or specific endeavors; and to recognize the need to acquire new information.

Goal #2: Effective Communication

Effective communication is the ability to develop organized, coherent, unified written or oral presentations for various audiences and situations.

Goal #3: Computer Proficiency

Computer proficiency includes a basic knowledge of operating systems, word processing and Internet research capabilities.

Goal #4: Civic Responsibility

Preparation for civic responsibility in the democratic society of the United States includes acquiring knowledge of the social, political, economic and historical structures of the nation in order to function effectively as citizens in a country that is increasingly diverse and multicultural in its population and more global in its view and functions.

Goal #5: Global Awareness

Global awareness includes knowledge of the geography, history, cultures, values, ecologies, languages and present day issues of different peoples and countries, as well as an understanding of the global economic, political and technological forces which define the interconnectedness and shape the lives of the world's citizens.

Student Profile

OSU-Oklahoma City classes and halls are filled with students from many social and cultural backgrounds, age groups, interests, and academic and work-related experiences.

Seventy percent of our students arrive from within Oklahoma County, 29 percent from outside the county and one percent from outside Oklahoma. Fifty-eight percent of the student body is female and 42 percent male. Thirty-eight percent are minority, including African-American, Asian, Hispanic, Native American and non-resident alien. Approximately 65 percent attend classes part-time and 35 percent are full-time. The age range is from 15 to 76 with an average of about 27.

Classes are scheduled throughout the day, evening, weekends and online to accommodate our totally commuter student body. Whereas 96 percent of our students are enrolled in collegiate-level career and transfer programs, another 4 percent are not seeking a degree but focusing on improving skills and enjoying the new knowledge and environment.

Equal Opportunity/Affirmative Action

- To be a complete equal opportunity university in all phases of operations, toward the end of attaining the university's basic mission and goals.
- To provide equal employment and/or educational opportunity on the basis of merit and without discrimination because of age, race, ethnicity, color, sex, religion, national origin, sexual orientation, veterans' status or qualified disability.
- To subscribe to the fullest extent to the principle of the dignity of all persons and their labors; in support of this principle, sexual harassment is condemned in the recruitment, appointment, and advancement of employees and in the evaluation of students' academic performance.
- To apply equal opportunity in the recruitment, hiring, placement, training, promotion, and termination of all employees; and to all personnel actions such as compensation, education, tuition assistance, and social and recreational programs. The university shall consistently and aggressively monitor these areas to ensure that any differences which may exist are the results of bona fide qualification factors other than age, race, ethnicity, color, sex, religion, national origin, sexual orientation, veterans' status or qualified disability.

- To ensure that each applicant who is offered employment at the university shall have been selected on the basis of qualification, merit, and professional ability.
- To provide and to promote equal educational opportunity to students in all phases of the academic program and in all phases of the student life program; and shall consistently and aggressively monitor these areas to ensure that any differences which may exist are the results of bona fide factors other than age, race, ethnicity, color, sex, religion, national origin, sexual orientation, veterans' status or qualified disability.

Technology Education Center

The Technology Education Center strengthens OSU-Oklahoma City's ties to business and industry, assists in the economic development of our city and state, and serves as a focal point to help employees and organizations meet their training needs. Education and training offered through the Center is on a non-credit basis in traditional classrooms on campus or on your company site, or custom-designed for the client. In addition to the instruction coordinated through the Center, TEC serves as a liaison between business and industry and the campus. The Center offers employee and applicant skills assessments through its Work-Keys™ program and collaborates with the Central Oklahoma Work Force Investment Board's Business Connections unit to offer monthly SoftSkills trainings, as well as job applicant assessment and employee coaching through the Job Fit™ program. For more information call (405)945-3373, fax (405)945-8616, email tec@osuokc.edu or go online to www.osuokc.edu/tec.

Cooperative Alliance

Under the leadership and guidance of the Oklahoma State Regents for Higher Education, OSU-Oklahoma City has partnered with Metro Technology Centers and other Oklahoma technology centers to forge a Cooperative Alliance and Cooperative Agreements that allow high school and adult students in cooperatively-offered degree programs the opportunity to earn college credit while taking courses at the technology center.

The Cooperative Alliance has multiple goals:

- (1) get more high school students into college,
 - (2) get more adults to continue their education or begin college,
 - (3) expand access to postsecondary education, and
 - (4) efficiently use federal, state and local resources.
- The driving principle is to be student-centered, not institution-centered. The list of cooperative agreements can be found on page 42.

Accreditation

Oklahoma State University-Oklahoma City and the academic programs offered to students strive to achieve and maintain the highest standards of accreditation. For students, accreditation speaks directly to the quality and reputation of the degrees and programs they seek. Accreditation facilitates the transferability of credits from this university to other colleges and universities both inside and outside the state of Oklahoma.

Oklahoma State University-Oklahoma City is accredited by the Higher Learning Commission, www.ncahigherlearningcommission.org, as a member of the North Central Association of Colleges and Schools Commission on Institutions of Higher Education. The university is also fully accredited by the Oklahoma State Regents for Higher Education OSRHE.edu. Several academic programs have received additional accreditation status from their corresponding professional boards, councils or regulatory groups. Information about program specific accreditations are included on the program degree sheets listed by academic division within this catalog.

Following is a list of OSU-Oklahoma City's accrediting agencies:

American Veterinary Medical Association Committee on Veterinary Technician Education and Activities

1931 N. Meacham Road
Schaumburg, IL 60173-4360
(800) 248-2662
www.avma.org

Commission on Accreditation for Dietetics Education *

120 S. Riverside Plaza, Suite 200
Chicago, IL, 60606-6995
(312) 899-0040 x5400
www.eatright.org

Admission to the Dietetic program will be limited to 20 students per academic year. If accredited by CADE, the first students in the program will be admitted in the January, 2011 semester. Until that time, potential dietetic students are encouraged to contact the Health Sciences or Arts & Sciences division office for a pre-dietetic "Plan of Study."

Council on Law Enforcement and Education and Training

2401 Egypt Rd.
Ada, OK, 74820-0669
(405) 239-5100
www.ok.gov/cleet

Joint Review Committee on Education in Diagnostic Medical Sonography *

6021 Univ. Blvd. Suite 500
Ellicott City, MD 21043
1-443-973-3251
www.jrcdms.org

National Association for the Education of Young Children

1313 L. Street N.W., Suite 500
Washington DC, 20005
(202) 232-8777
www.naeyc.org

National League for Nursing Accrediting Commission

61 Broadway, 33rd Floor
New York, NY, 10006
(800) 669-1656
www.nln.org

North Central Association of Colleges and Schools Commission on Institutions of Higher Education

30 North LaSalle Street, Suite 2400
Chicago, IL, 60602-2504
(800) 621-7440
(312) 263-0456
www.ncahigherlearningcommission.org

* Pending Approval

SERVICES TO STUDENTS

Advisement Center

The Academic Advisement Office serves students who are new, transfer, undeclared, non-degree, international and pre-nursing. Those who have declared a major course of study at OSU-Oklahoma City may receive academic advisement through their academic division.

Business Services

The Business Services Office (Administration Building, second floor) is responsible for all financial transactions between students and the university. Students can visit the Business Services Office to pay their bill, find out information about a refund, obtain a parking pass, or put money on their campus ID card.

Campus Tours

Nothing can take the place of being shown around campus on a tour, visiting with faculty and getting questions answered. A tour can take 30-60 minutes, depending on the size of the group. Campus tours can be scheduled Monday through Friday, 8 a.m. – 3 p.m., for individuals or groups. To schedule a tour call (405) 945-9150 or email: admissions@osuokc.edu.

Career Resource Center

The Career Resource Center offers personalized and professional employment assistance to all OSU-OKC students looking for a job or a career. Help is available with résumé writing and job interviewing techniques, career exploration, interest surveys, “hot” jobs, wages, national job listings and more, including how to make the online services Oklahoma Career Information System (OkCIS) and JobFit work for you. CRC is on the first floor of the Student Center. Come by for more information, call (405) 945-8680 or visit online at www.osuokc.edu/CareerResources.

Deaf Student Services

Deaf Student Services (DSS) provides note taking, interpreting and C-Print services for students who are deaf or hard of hearing. For more information call (405) 945-3288 V/TDD.

Financial Aid and Scholarships

Information on financial aid and scholarship opportunities is available through the Office of Financial Aid and Scholarships, Student Center, first floor. For more information call (405) 945-8646 or go online to www.osuokc.edu/financialaid.



Hispanic Student Services

Hispanic Student Services is a program designed around the idea of community and student success. Resources and support services in Spanish and English are available. Assistance with the admissions and enrollment process and campus tours are available for students and their families. For more information call (405) 945-9135 or email: hispanic@osuokc.edu.

International Student Services

International student services are available to assist students through the admissions process and provide advisement on travel, employment, academic, and immigration status issues. In addition to these services, there is also an international orientation for new students that sheds light on immigration requirements, things to do in Oklahoma City, and tips on how to succeed in the classroom. For information about international admissions, call (405) 945-3315 or email: international@osuokc.edu.

New Student Orientation

Orientations are free sessions for students new to OSU-Oklahoma City. Orientations are designed for first-time students, transfer students and adult, non-traditional students. Information about campus programs and services is highlighted during the orientation sessions.

For dates, information and to register, contact the Information/Welcome Center, Student Center, first floor, or call (405) 945-9150 or email: admissions@osuokc.edu.

Recruitment Services

Campus tours, college fairs and other student recruitment activities are coordinated by the college recruitment specialists, located in the Student Center, first floor. To schedule a campus tour or arrange for a recruiter to attend a special event, call (405) 945-9150 or email Info@osuokc.edu.

Registrar Services

Located on the first floor of the Student Center, the Office of Registrar Services is where students begin the admissions/enrollment process. Student IDs, official transcripts and requests for other registrar services are handled by the Admissions staff. For more information call (405) 945-3291 or email: records@osuokc.edu

Scholarships - Institutional Tuition Scholarships

OSU-Oklahoma City offers a variety of tuition scholarships to eligible students. More details are available in the Financial Aid section of this catalog. To apply for an Institutional Tuition Scholarship, contact the Financial Aid and Scholarships Office at (405) 945-8646 or (405) 945-8681, visit the office (Student Center, first floor) or go online to www.osuokc.edu for an application.

Student IDs

Student identification cards are obtained at the Admissions Office, Student Center first floor, during the first semester of attendance at OSU-Oklahoma City. The ID card is required when checking out library materials, picking up financial aid checks or making tuition payments, using computer labs or the Wellness Center facilities and /or participating in various campus activity programs.