

Applied Technology A.A.S.

— General Studies Plan of Study

Program Description

This degree is designed for students who want the Associate in Applied Science degree but whose previously earned college credit, goals or backgrounds are not supported by other A.A.S. programs. Also, students not yet certain of their major can pursue the Associate in Applied Science degree, obtain core general education credits and pick up basic skills required for most professional careers today. Students graduate with 21 hours of general education courses and 30 hours of technical occupational specialty core courses.

Degree Awarded

Associate in Applied Science

For More Information Contact:

Division Head
 Arts and Sciences Division
 Learning Resource Center, Room 331
 900 N. Portland Ave., Oklahoma City, OK 73107
 (405) 945-3256
 Fax: (405) 945-9141
 arts.sciences@osuokc.edu

Technical Occupational Specialty

Technical Occupational Specialty courses selected with the approval of the department head/counselor and must be from three or more emphasis areas with a minimum of 9 credits in one area and a minimum of 6 credits in each of two additional areas.

30 Credit Hours

Date	Institution

Guided Electives

<input type="checkbox"/>	CIS	1113	Computer Concepts with Applications	3	
			or		
<input type="checkbox"/>	CIS	1103	Fundamentals of Computers with Applications	3	
<input type="checkbox"/>			Any college level science course with lab	3-4	
<input type="checkbox"/>			Any college level humanities course	3	
<input type="checkbox"/>	SPCH	1113	Introduction to Speech Communication	3	

12 Credit Hours

Other courses may be substituted with departmental approval.

General Education Courses

<input type="checkbox"/>	ENGL	1113	English Composition I	3	
<input type="checkbox"/>	ENGL	1213	English Composition II	3	
			or		
<input type="checkbox"/>	ENGL	2333	Introduction to Technical Report Writing	3	
<input type="checkbox"/>	HIST	1483	U.S. History to 1865	3	
			or		
<input type="checkbox"/>	HIST	1493	U.S. History Since 1865	3	
<input type="checkbox"/>	MATH	1513	College Algebra	3	
<input type="checkbox"/>	POLS	1113	American Government	3	
<input type="checkbox"/>	PSYC	1113	Introductory Psychology	3	
<input type="checkbox"/>	SOC	1113	Introductory Sociology	3	

21 Credit Hours

Total to Graduate

63 Credit Hours

Student Name:	_____
CWID:	_____
Counselor:	_____
Catalog 2009-2010	

CIS 1103 FUNDAMENTALS OF COMPUTERS WITH APPLICATIONS

This course is designed to provide students with an introduction to the fundamentals of computers and their applications in business. Topics include: computer evolution, information processing, computer functions, information systems, program development process, microcomputer systems and applications, data communication, transaction processing and future trends. Theory and hands on computer instruction. This introductory course is intended for students with existing computer skills. Prerequisites: placement test or CIS 1003.

***CIS 1113 COMPUTER CONCEPTS WITH APPLICATIONS**

Provides students with an introduction to concepts and applications of the personal computer in business. Topics include spreadsheets, databases, word processing, ethics, vocabulary, Internet skills and file system management. Theory and hands-on computer instruction is included. Prerequisite: READ 0033 or [R].

SPCH 1113 INTRODUCTION TO SPEECH COMMUNICATION (S)

Principles and techniques of preparation, participation in and evaluation of communication behavior in conversation, the interview, group discussion and public speech. A competency-based approach. Prerequisites: [R] [W]